



Kansas Child Passenger Safety FAQs

How do I renew my CPST certification?

1. If you have not expired, renewal is easy! Simply log into your CPST account at www.cert.safekids.org. Once logged in, if you click on your current Recertification Cycle you will be required to enter the information for the three required components:

- a. Seat Checks: These installations can be done either by appointment or at a check lane/community event, but you must have approval of the instructor to check off your seats. An instructor must witness 5 different installations:
 - i. Rear Facing Infant Seat
 - ii. Rear Facing Convertible Seat
 - iii. Forward Facing Seat with Harness
 - iv. Belt Positioning Booster
 - v. 1 Installation using LATCH

It is recommended that you enter each seat checked as you complete them (they do not all have to be completed at the same time). You will need to know which seat, the date, and the instructor's last name. Once you have entered that information, the instructor will receive and email and approve or fail the seat check.

- b. Continuing Education Units: You are required to complete 6 CEUs within the 2 years of your certification cycle. KTSRO has many options available on its website, www.ktsro.org/child-passenger-safety-technician-trainings or you can get all 6 at the KTSRO Update offered each year.
- c. Community Education: There are three ways to complete the community education piece:
 - i. Participate in at least one two-hour checkup event with at least one other CPST present.
 - ii. Provide at least four hours of community education. Examples include presenting to parents, educators, kids or organizations. The KTSRO office has options for you to use, such as the Child Care Transportation Safety Training or Booster to Belts.
 - iii. Attend a one-hour (minimum) educational session on how to better read community members, improve communication skills or instructor development.

No specific documentation is required for any of these requirements, but documentation is useful to help ensure the information entered is correct if you are audited by Safe Kids Worldwide. Once all 3 parts are done and you are within **four months** of your certification cycle end date, you will see a "Click Here to Continue" button which will take you to the payment screens.

2. If you have expired, you will be required to complete the Safe Kids World Wide 1 day renewal course. These are offered periodically throughout the state. To find one, visit, www.cert.safekids.org and click on "Find a Course." You can search by various components, including by state. If you don't see any listed, contact a CPST Instructor or the KTSRO office to see if there may be any upcoming classes.

If you have any questions regarding technician renewal, you may contact Safe Kids Worldwide directly at 1-877-366-8154, the Kansas Traffic Safety Resource Office at ktsro@dcca.org or 800-416-2522 or any CPST Instructor.

Who do I call if I'm having trouble with the certification website?

- The site used for the CPST certification, cert.safekids.org, is through Safe Kids World Wide. If you are having an issue with enrollment of a class, recertification entry or other problems, contact Safe Kids Worldwide directly at 1-877-366-8154, which is also located at the top right corner of the site's webpage.

How do I become a Kansas CPS Station?

- There are many benefits to becoming a Kansas CPS Station, including being eligible to receive KDOT car seats and being listed in the searchable database for community members to find help learning about car seats. There are two minimum requirements to becoming a station:
 1. There must be at least 1 currently certified CPS Technician
 2. You must have appointment hours available at your location.
- If you have these and are interested in becoming a station or want more information, contact Tim McCool at KTSRO: 800-416-2522 or tmccool@dcca.org.

How do I order more check forms?

- Check forms are regularly updated at the KTSRO office to try to best suit the needs of Kansas technicians. If you run out, or have suggestions on how they might be improved, contact Brenda Courtois at 800-416-2522 or bcourtois@dcca.org.