



Click it. Or ticket.

It's Kansas Law.

Loaner Contract for Vince and Larry Costumes
Please sign and fax back to the Kansas Traffic Safety Resource Office

Contact Person: _____ Phone: _____
 Organization: _____ Event: _____
 Shipping Address: _____
 City: _____ Zip: _____
 Date (s) Requested: From: _____ To: _____

Vince and Larry costume will be sent to you on from the _____ location checked below.
 The Kansas Traffic Safety Resource Office **-or from-**
 Organization: _____
 Contact Person: _____ Telephone: _____
 Address: _____
 City: Zip: _____

Please return a *clean* Vince and Larry to the location checked below by _____
 The Kansas Traffic Safety Resource Office (See address below)-or to-
 _____ Organization: Kansas Traffic Safety **Event Date:** _____
 Contact Person: Brenda Courtois Telephone: 800-416-2522
 Shipping Address: 2930 SW Wanamaker Drive, Ste 100
 City: Topeka, KS Zip: 66614
Please ship costumes in the box they arrived in.

Kansas Traffic Safety
Resource Office

2930 SW Wanamaker Drive, Suite 100
 Topeka, KS 66614
 800-416-2522 Fax: 785-233-1342
 Email: ktsro@dcca.org
 Website: www.ktsro.org

Guidelines for Vince and Larry Costumes

1. Arrange for persons to wear the costumes and provide time for their training and rehearsal.
2. Schedule their appearances at local schools, businesses, public buildings or special events.

Requirements for Vince and Larry Costumes

1. The Vince and Larry Costumes must be **cleaned** according to the attached instructions.
2. The Vince and Larry Costumes must be returned in good condition and with all of their parts as follows:
 - A. Two heads.
 - B. Two jumpsuits and collars, one gray and one blue.
 - C. Unless the nametags are sewn on, the Vince nametag should be attached to the gray jumpsuit, and the Larry nametag should be attached to the blue jumpsuit.
 - D. Two sets of white gloves.
 - E. Handbook
3. The Vince and Larry Costumes must be returned to either the Kansas Traffic Safety Resource Office or to the next individual/organization requesting them, as indicated on the loan agreement.
4. Return the Vince and Larry Costumes by certified parcel service, i.e., Federal Express, UPS, etc. Insure the contents for the replacement value of \$2,000.
5. The individual/organization named on this loan agreement is responsible for damage to and/or loss of the contents. While the contents are in your possession, it is recommended that they are insured for their replacement value of \$2,000.
6. Items 3, 4 and 5 are expenses that, if applicable, will be the responsibility of the individual/organization named on this loan agreement.

Checkout length is two weeks unless other arrangements have been made with KTSRO.

I have read this loan agreement and understand the requirements outlined. If there are any changes in my/the organization's plans, I will notify the Kansas Traffic Safety Resource Office immediately.

Signature

Date

Please read and return the signed Vince and Larry Costumes loan agreement prior to your event date.